

Student Life Operations – Fall, 2021 (updated 8/23/2021)

For the most up to date protocols and information please refer to:

[Parkland's COVID-19 Information Webpage](#)

[Masks and Campus Safety Webpage](#)

[How Do I Report a Case of COVID Webpage](#)

Health Check protocols

- Students should be completing the symptom checks before coming to campus or participating in any student activities.
 1. Have you felt feverish?
 2. Do you have a cough?
 3. Do you have a sore throat?
 4. Have you been experiencing difficulty breathing or a shortness of breath?
 5. Do you have head or muscle aches?
 6. Have you noticed a new loss of taste or loss of smell?
 7. Have you been experiencing chills?
 8. Have you been experiencing any other symptoms (runny nose, diarrhea, nausea, vomiting, or abdominal pain)?
 9. For reported headaches, consider if the headache is: new or unusual onset; not related to caffeine or dietary reasons, such as hunger; if you have a history of migraines, cluster, or tension headaches (if headaches are typical for you). Is anyone in your household displaying any symptoms of COVID-19?
 10. To the best of your knowledge, have you come into close contact with anyone who has tested positive for COVID-19 (close contact includes household contacts, intimate contacts, or contacts within six feet) for 15 minutes or longer?

If “yes” to any of the above questions, participation is prohibited that day

- Student Organizations will be responsible for taking attendance at all meetings (noting date, time and location of meetings) especially those which take place in person, to assist with contact tracing if it becomes necessary.

Events – Large events will be virtual at this time.

- Large gatherings will be considered anything with over 60 people. Group size may be limited depending on space and current guidelines on COVID safety procedures. Due to this need, please plan to allow more time for room/space requests to be processed and approved.

Social Distancing

- Unvaccinated individuals with 6 feet of a positive COVID case for 15 minutes or longer will be deemed a close contact and will necessitate quarantining. Students Life encourages maintaining social distancing at events.

On Campus

- Sign in (for contact tracing) and advisor will acknowledge that all participants are presenting no symptoms for all RSO activities
- If a student informs an advisor of COVID-19 symptoms prior to a campus event, it is the advisor's responsibility to inform the student they cannot participate. Notify Sara Maxwell and have student fill out an Absence Form. [How Do I Report a Case of COVID? \(parkland.edu\)](https://parkland.edu)
- In-Person meetings are permitted but must be approved, please request the event at least 5 business days before occurring
- Outside spaces on the Parkland College campus may be utilized. Student Life is happy to assist with scheduling spaces and securing chairs and tables as needed.
- Scheduled through student life with enough time to allow for cleaning between usage
- Group sizes will be determined by the space being used and the current guidelines for maintaining safety.

Food

- Grab and go only
- Betsy's Bistro has grab and go options and e-giftcards available for purchase. Student Life can assist with facilitating this order.

Travel — Parkland College will evaluate each travel request based upon the most current guidance from federal, state, and local health agencies and will make decisions about travel in the interest of safety for all. The following guidelines have been adopted as a starting point for this decision-making:

- All off campus events require approval. Please submit in-state travel requests 3 weeks, and out-of-state travel requests
 - Screening tool signed off prior to departure for every trip (submitted to advisor prior to departure and turned in to SL upon return from trip) If answer is "Yes" to any of the above questions, participation is prohibited for that day
 - Advisor is responsible for notifying if anyone displays any of the above symptoms, informing student may not get on the bus, and must be reported to Sara Maxwell. Advisor or student completes Absence Form. [How Do I Report a Case of COVID? \(parkland.edu\)](https://parkland.edu)
 - Transportation Waiver signed for every instance of travel/service away from the college
 - Transportation
 - Masks must be worn the entire time while in the vehicle
 - Busses must be cleaned according to Parkland College protocols as established by Public Safety.
 - All expectations are the same for rental vehicles except cleaning protocols (which can be handled by the rental company)